

To: Getto, Leila[leila_getto@ios.doi.gov]
Cc: Scheduling SIO[scheduling_sio@ios.doi.gov]
From: Richardson, Helena
Sent: 2018-02-07T12:23:15-05:00
Importance: Normal
Subject: RE: Greetings from The Heritage Foundation
Received: 2018-02-07T12:25:14-05:00
[Event Proposal Information Form for Heritage Interns.docx](#)

Not a problem. The form is attached.

Thank you for your time and consideration,
Helena

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]
Sent: Wednesday, February 7, 2018 11:51 AM
To: Richardson, Helena <Helena.Richardson@heritage.org>
Cc: Renner, Elinor <elinor_renner@ios.doi.gov>; Scheduling SIO <scheduling_sio@ios.doi.gov>
Subject: Re: Greetings from The Heritage Foundation

Hi Helena!

Thank you for your email. The Secretary greatly appreciates you thinking of him and the opportunity. Can I trouble you for a little more information by filling out the attached? I greatly appreciate your time and help.

Thank you,
Leila

*Leila Sepehri Getto
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Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
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On Wed, Feb 7, 2018 at 11:20 AM, Renner, Elinor <elinor_renner@ios.doi.gov> wrote:
Hello Helena,

It's lovely to hear from you. I love the idea of trying to schedule a talk for the the Secretary and Heritage's spring class. I have cc'd Leila Getto, our Deputy Director for Scheduling and Advance. Leila manages the Secretary's schedule, and she would be the best person for you to work with for this request.

Warmly,
Elinor

On Wed, Feb 7, 2018 at 10:34 AM, Richardson, Helena <Helena.Richardson@heritage.org> wrote:

Hello Elinor,

I hope this email finds you well! Spring internship semester is 5 weeks in and Heritage currently has 57 interns from 43 universities across the country in the internship program participating through our educational leadership program of a First Principles series, policy briefings, skill development briefings, career exploration panels, and mentorship. We would be honored to coordinate an opportunity for the interns to hear from Secretary Zinke at his availability and preference of location. The last day of the internship is April 20th and would greatly appreciate anything that can be done!

Please let me know if I can offer any additional information.

Thank you,
Helena

Helena Ramirez Richardson
Director, Young Leaders Program
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